

School Union 69 Immediate Opening Finance Assistant

School Union 69's Central Office is looking for someone to manage Accounts Payable, monitor grant invoicing, and other duties to support the Bookkeeper, Superintendent and schools. This 35 hour a week, permanent position can pay up to \$24.38 per hour, depending on experience. Other benefits include full coverage of individual health insurance, vacation and paid time off.

If interested, please send a letter of interest, completed application, resume, copy of CHRC, and three professional letters of reference to: Kate Clark, Superintendent of Schools, PO Box 539, Lincolnville, ME 04849.

A support staff application can be found at our website union.fivetowns.net.

For more information,
please contact Wendy at 763-3818.